

WAVERLEY BOROUGH COUNCIL

**THE WAVERLEY BOROUGH COUNCIL (OFF-STREET
PARKING PLACES) ORDER 2017**

Council Offices,
The Burys,
Godalming, Surrey. GU7 1HR

The Council of the Borough of Waverley (hereinafter called "the Council") in exercise of its powers under Sections 32, 33, 35, 35A(1) and 124 of the Road Traffic Regulation Act 1984 (hereinafter called "the Act of 1984") and Parts III and IV of Schedule 9 to the Act of 1984 and the Road Traffic Act 1991 (hereinafter called the 1991 Act) each as amended by the Road Traffic (Permitted Parking Area and Special Parking Area) (County of Surrey) (Borough of Waverley) Order 2007 and the Traffic Management Act 2004 (hereinafter called the 2004 Act) and of all other enabling powers and with the consent of the County Council of Surrey given under Section 39(3) of the Act of 1984 and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 of the Act of 1984 hereby makes the following Order.

**PART I
GENERAL**

Article
No.

1. **Commencement and Citation**

This Order shall come into operation on 11 January 2017 and may be cited as the "Waverley Borough Council (Off-Street Parking Places) Order 2017".

2. **Interpretation**

(1) Any reference in this Order to a numbered Article is a reference to the Article bearing that number in this Order and any reference in this Order to "the Schedule" is a reference to the Schedule to this Order.

(2) In this Order except where the context otherwise requires the following expressions have the meanings hereby respectively assigned to them:-

“cashless parking” means a cashless prepayment made via a telephone, smartphone, computer or other method allowing a vehicle to park for a period of time, When that time runs out the vehicle is required to leave the Parking Place.

“charging days” means those days other than Christmas Day which are specified in relation to each parking place in the Schedule;

"charging hours" means any period specified in the Schedule to this Order in respect of which a charge is specified in Article 12, except in respect of the hours relating to residents' "off-peak" season tickets;

"civil enforcement officer" means a person authorised by or on behalf of the Council to patrol and issue penalty charge notices in any parking place.

"contract parking agreement" means an agreement to permit the parking of a vehicle in the parking places specified in Part III of the Schedule upon payment of an annual fee;

"Council" means Waverley Borough Council;

"designated space" means a parking space designated by the Council for use by a particular class of vehicle or driver and which is enclosed by a white line;

"disabled person's badge" has the same meaning as in the Disabled Persons' (Badges for Motor Vehicles) (England) Regulations 2000 and any amendments or re-enactment thereof;

"disabled person's vehicle" means any:-

- (i) invalid carriage;
- (ii) vehicle issued to a disabled person by the Department of Health and Social Security in lieu of an invalid carriage;
- (iii) vehicle which bears in the relevant position a disabled persons' badge;

"driver", in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

"heavy goods vehicle" means a motor vehicle constructed or adapted for use for the carriage of goods of any description which exceeds 2.25 metric tonnes gross laden weight or a trailer so constructed or adapted;

"goods vehicle" means a vehicle which is constructed or adapted for use for the carriage of goods or burdens of any description;

"owner", in relation to a vehicle, means the person by whom such vehicle is kept. It shall be presumed that the owner was

the person in whose name the vehicle was at that time registered under the Vehicle Excise and Registration Act 1994;

"parking bay" means any area of a parking place which is provided for the leaving of a vehicle and indicated by markings on the surface of the parking place;

"parking permit issued by the Council" means a parking permit, season ticket and/or contract permit issued by the Council (in such form as the Council shall from time to time prescribe) not being issued pursuant to a contract parking agreement;

"parking place" means any area of land specified by name in Column 1 of the Schedule and provided by the Council under Section 32(1) of the Act of 1984 for use as a parking place;

"passenger vehicle" means a vehicle constructed or adapted solely for the carriage of passengers and their effects, including a "station wagon" or "estate car" which is not being used for the carriage of goods commercially;

"penalty charge" means the charge set by the Council under the provisions of the Traffic Management Act 2004 which is to be paid to the Council following the issue of a Penalty Charge Notice within 28 days of the issue of that Notice.

"season ticket" means a permit issued by the Council to a person whereby a vehicle owned, kept, driven or controlled by that person may be left Monday to Saturday inclusive in parking places specified in the Schedule to this Order upon payment of fee;

"vehicle" means any vehicle as defined in the classes of vehicles permitted to wait in the parking places as set out in the Schedule to this Order whether or not it is in a fit state for use on the public highway and includes any chassis or body with or without wheels, appearing to have formed part of such a vehicle and any load carried by and anything attached to such a vehicle.

- (3) For the purpose of this Order, a vehicle shall be regarded as displaying a disabled persons badge in the relevant position if the badge is exhibited in the manner prescribed in 'The Blue Badge Scheme' advisory leaflet "The Blue Badge Scheme: rights and responsibilities in England" published by the Department for Transport or in the Disabled Person's (Badges for Motor Vehicles) (England) Regulations 2000.
- (4) The driver of a vehicle drawing a trailer shall not permit the trailer to wait in a parking place unless the registration number of the towing vehicle is clearly displayed thereon.

- (5) No vehicle shall be left in any parking place if its length exceeds two parking bays. If the vehicle occupies two bays, two tickets must be clearly displayed.
- (6) References in this Order to a ticket issuing machine shall be construed as references to the apparatus or device used as a means to issue pay and display tickets at a parking place and as a means to collect the charges payable in respect of a vehicle in the parking place and generally approved for the purpose by the Secretary of State.
- (7) References in this Order to a ticket or tickets shall be construed as references to a ticket or tickets purchased from a ticket issuing machine located within the parking place by the insertion therein of the appropriate currency.
- (8) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended by any subsequent enactment.
- (9) The Interpretation Act 1978 shall apply for the interpretation of this Order.

PART 2

AUTHORISATION AND USE OF PARKING PLACES

Article No.

3. Use of Parking Places

- (1) Each of the areas specified in Column (1) of the Schedule to this Order is authorised to be used, subject to the following provisions of this Order, as a parking place for such vehicles or classes of vehicles as referred to in the said Schedule and, on such days and during such hours as are specified in relation to that parking place in the said Schedule.
- (2) Consent to use the Parking Places specified in Column (1) of the Schedule to this Order is withdrawn if the terms and conditions of the Order or of the conditions shown on the car park charges and conditions of use boards sited in the Parking Places are not complied with.
- (3) Where in the Schedule to this Order a parking place is described as available for vehicles of a specified class or on specified days or during specified hours the driver shall not permit it to wait in that parking place:-
 - (a) unless it is of a specified class or by prior arrangement
 - (b) on days or during hours other than those specified
 - (c) in any position except wholly within a marked parking bay delineated by surface applied line markings, embedded contrasting-colour paving elements, barrier posts or other indication of parking bay. All road wheels of the vehicle must be contained within a maximum of 2 individually marked bays. If more than one bay is used then 2 tickets must be purchased
 - (d) in such a position as to obstruct access to the parking place or obstruct the access roads within the parking place.
- (4) Where, within a parking place there is a sign or surface marking which indicates that a parking bay is provided only for a disabled person's vehicle, the driver of a vehicle shall not permit it to wait in that parking bay unless it is a disabled person's vehicle or the vehicle carrying a disabled person.

4. Closing and Setting Aside Parking Places

- (1) Nothing in this Order shall prevent the Council, by notice displayed at a

parking place:-

- (a) from closing the parking place or any part thereof for any period.
 - (b) from setting aside for special use or for use only by specially authorized vehicles of any part or parts of the parking place on all days or on certain days or during certain parts of certain days.
- (2) The driver of a vehicle shall not, except with and subject to the terms of any permission in writing from the Council in the particular case, cause or permit it:-
- (a) to wait in the parking place or any part thereof at any time when the parking place or that part (as the case may be) has been closed under Article 4(1)(a) of this Order.
 - (b) to wait in any part of the parking place at a time when that part has been set aside for special use or for use by a specially authorised vehicle in accordance with Article 4(1)(b) of this Order, unless the vehicle is so authorised.

5. Licensing and Insurance

- (1) The driver of a vehicle shall not drive in or permit it to wait in a parking place unless it is licenced in accordance with the Vehicles Excise and Registration Act 1994 and any amendment or re-enactment thereof.
- (2) The driver of a vehicle shall not drive in or permit it to wait in a parking place unless there is in relation to the use of the vehicle by the driver such a current policy of insurance as complies with the requirements of Part VI of the Road Traffic Act 1988 and any amendment or re-enactment thereof.

6. Use of vehicle in parking places

- (1) The driver of a motor vehicle using a parking place shall stop the engine and apply the handbrake as soon as the vehicle is in position in the parking place and shall not release the handbrake or start the engine except when about to change the position of the vehicle in or to depart from the parking place.
- (2) The driver of a vehicle using a parking place shall not drive the vehicle recklessly or at a speed or in a manner which is dangerous to other users of that parking place or without due care and attention or without reasonable consideration for other users of that parking place.

- (3) No person shall sell or attempt to sell or use any vehicle while it is in a parking place in connection with the sale of any article to persons in or near the parking place or in connection with the selling or offering for hire of his skill or services or provision of facilities without the prior written consent of the Council.
- (4) Where in a parking place signs are erected or surface markings are laid for the purpose of:-
- (a) indicating the entrance to or exit from the parking place, or
 - (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,
- (5) No person shall drive or permit to be driven any vehicle
- (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit, so indicated, or
 - (ii) in a direction other than so specified as the case may be.
 - (iii) at an excess speed.
- (6) No person shall, except with the permission of a person authorised by the Council in that behalf, drive or permit to be driven any vehicle in the parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.
- (7) No person shall use a parking place as a means of passage by a vehicle proceeding from one road to another.
- (8) No person shall, except with the prior consent of the Council, permit to be driven any vehicle in a parking place for the purpose of Learner Driver training except for the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of entering or departing from the parking place.
- (9) The driver of a vehicle using a parking place shall not sound a horn or other similar instrument:-
- (a) In the case of a motor vehicle which is stationary, at any time, other than at times of danger due to another moving vehicle in or near the parking place, or
 - (b) In the case of a vehicle which is in motion, between 23.00 hours and 07.00 hours the following morning.

- (10) No person shall use any part of a parking place or any vehicle or appurtenance left in a parking place:-
- (a) for sleeping or camping or cooking or washing purposes; or
 - (b) without the prior written consent of the Council for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place.

7. Advertising and Promotional Material

- (1) Except with the written consent of the Council, no person shall use a parking place for the purpose of displaying or distributing advertising promotional or campaigning material;
- (2) Part (1) of this Article shall apply:-
- (i) to any person who engages in the distribution of advertising promotional or campaigning material in a parking place;
 - (ii) to any person who engages any other person to distribute advertising promotional or campaigning material in a parking place;
 - (iii) to any person whose goods, trade, business or other concerns receive publicity by the display of such advertising promotional or campaigning material;

provided that a person shall not be guilty of an offence under part (1) of this Article by reason only that his goods, trade, business or other concerns are given publicity by the advertising material if he proves that it was displayed without his knowledge or consent.

8. Other Uses of a Parking Place

- (1) In a parking place no person shall:-
- (a) erect or cause or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council;
 - (b) light or cause or permit to be lit any fire , stove or cooker;
 - (c) place or cause to be placed any advertising promotional or campaigning information on any vehicle: or
 - (d) transfer or cause to be transferred any type of fuel from one vehicle to another vehicle.

- (2) No person shall in a parking place without the written consent of the Council (which may be given on such terms and conditions as it thinks fit):-
- (a) sell or offer for sale anything whatsoever;
 - (b) make any collection of money or articles for charitable or other purposes;
 - (c) Advertise or publish by any means any event, display, entertainment, sale, business, shop, organisation or other thing.

9. Noise, Disturbance and Anti-social Activity

- (1) No person shall in a parking place wantonly shout or otherwise make any loud noise (including the use of any in-vehicle or portable sound systems or amplifying equipment) to the disturbance or annoyance of users of the parking place or residents or occupiers of premises in the neighbourhood.
- (2) No person shall in a parking place:-
- (a) obstruct the Civil Enforcement Officers in the exercise of their duties, threaten or otherwise intimidate them;
 - (b) use any threatening, abusive or insulting language, gesture or conduct which is offensive and/or with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned;
 - (c) without the consent of any person duly authorised by the Council, leave or cause to be left unattended in any parking place other than in a designated trolley park any shopping or supermarket trolley;
 - (d) deposit any litter or engage in any activity which can reasonably be expected to result in the deposit of litter;
 - (e) willfully, carelessly or negligently deface, damage or destroy any part of the parking place, any tree or shrub growing therein or any wall, fence or barriers enclosing any parking place or any fitting or equipment in or on the parking place;
 - (f) urinate or defecate in a parking place or any part thereof otherwise than in a public convenience specifically provided and set apart for such purpose;
 - (g) cause or permit any dog or other animal belonging to him or his charge to:-

- (i) enter or remain in the parking place unless such dog or animal is on a lead and under proper control and effectively restrained from causing annoyance to any person and from worrying and disturbing any other animal;
 - (ii) foul the parking place;
- (h) except with the written consent of the Council, no person in a parking place shall:-
- (i) park or drive or ride any vehicle of any description which is not expressly authorised in accordance with the provisions of this Order;
 - (ii) tether, drive or ride any animal;
 - (iii) play any game or sport or undertake any recreational activity.

10. Supervision of Parking Places

The Council does not undertake to supervise the parking places specified in Column 1 of the Schedule and vehicles are parked entirely at the owner's and/or driver's risk and the Council will not accept any liability for any loss or damage howsoever caused either to the vehicle or its contents or injury to persons unless caused by negligence of the Council, its servants or its agents.

11. Maximum Waiting Period

A driver of a vehicle shall not permit that vehicle to wait in a parking place for longer than the period specified in Column 2 of the Schedule.

PART 3

CHARGES FOR THE USE OF PARKING PLACES

Article
No.

12. (1) The appropriate parking charge is payable for vehicles waiting in the parking places specified in the Schedule to this Order during the charging hours specified in the Schedule, unless the vehicle displays a valid Season Ticket or Permit or the driver has been exempted by the council from payment of the charge.
- (2) The appropriate parking charge means the charge or charges specified in relation to that parking place in the Schedule to this Order and in relation to the days specified in that Schedule.
- (3) The charge referred to in Paragraph (2) of this Article shall be payable immediately after a vehicle is parked in a parking bay and before the driver leaves the parking place by the insertion of appropriate currency into the ticket issuing machine or by making a Cashless Parking prepayment at the level of charge for the period required in accordance with the scale of charges specified in Schedule 1, or otherwise varied by an Order of a Notice of Variation and via a telephone, smartphone, computer or other method allowing a vehicle to park for a period of time
- (4) The ticket issued on payment of the charge referred to in Paragraph (2) of this Article shall be displayed face up:-
- (a) in the case of a vehicle fitted with a front windscreen, in a conspicuous position inside the front windscreen or windshield of the vehicle in respect for which it was issued;
 - (b) in any other case, in a conspicuous position at the front of the driving compartment of the vehicle for which it was issued;
- such that the parking purchase information (expiry time and fee paid) is clearly visible from outside of the vehicle through the front windscreen or from the front of the vehicle and shall be displayed for the whole time that the vehicle is left in the parking place and shall not be removed until the vehicle is removed from the parking place.
- (5) Any ticket issued on payment of the charge referred to in Paragraph (2) of this Article shall be valid for the day of issue only except where the ticket indicates that the parking purchase extends into the following day's charging period.

- (6) Any ticket issued on payment of the charge referred to in Paragraph (2) of this Article shall be valid only for the vehicle and car park for which it is initially purchased and is not transferable between vehicles or parking places.
- (7) When a ticket or tickets has or have been displayed on a vehicle in accordance with Paragraph (4) of this Article, no person, not being the driver of the vehicle shall remove the ticket or tickets from the vehicle unless authorised by the driver so to do.
- (8) The purchase of a ticket or tickets shall entitle the driver to leave the vehicle in the parking place for so long as is indicated by the ticket or tickets so purchased, providing that the vehicle shall not wait in the parking place for a period of time greater than the maximum period of permitted waiting for that parking place.
- (9) The expiry of the period for which the charge specified for that parking place in the Schedule has been paid shall be indicated when there is exhibited on the vehicle a parking ticket and the time shown on the clock of the ticket issuing machine is later than the time at which the period for which a charge has been paid expired. Alternatively, a Cashless Parking prepayment is made and the time indicated on the Hand Held Computer or other device is later than the expiry time and date of the electronic record of that transaction
- (10) If at any time while a vehicle is left in a parking place where neither a a Pay and Display Ticket, ticket or permit is displayed on a vehicle in the relevant position and in accordance with Paragraph (4) of this Article, nor can it be determined that a Cashless Parking prepayment has been made, it shall be deemed that the charge has not been paid.
- (11) If at any time when a vehicle is left during the permitted hours in a parking place on the nearest ticket machine in that parking place there is a notice placed by any person duly authorised by the Council, indicating that the said ticket machine is out of order, then a ticket shall be obtained from another machine (where provided).
- (12) Where no valid Pay and Display Ticket can be obtained and displayed vehicles may be left in a parking place but may not be left for longer than the maximum period of waiting in that parking place as specified in the Schedule.

Exemptions from Daily Charges

- (13) No daily charge shall be payable in respect of:
 - (i) a vehicle which displays in the relevant position a valid Disabled Person's Badge alongside a corresponding Council approved Disabled Person's Parking Permit provided that the vehicle

immediately before or after the act of parking has been used or is about to be used by the person(s) in respect of whom the badge is issued;

- (ii) a motorcycle which is left in a parking bay specified for such vehicles (if any);
 - (iii) a vehicle left displaying in a relevant position a Season Ticket valid for that parking place;
 - (iv) a vehicle left displaying in a relevant position a Pass or Permit issued by the Council valid for that time and for that parking place.
- (14) If at the time when a vehicle is left in a parking place shown during the charging hours there is no ticket machine at the parking place, or all the ticket machines at the parking place carry notices placed upon them by a person duly authorised by the Council indicating that they are out of order, the driver of that vehicle shall be exempt from purchasing a parking ticket. Where the phone payment system is not available, coins must be used to obtain a Pay and Display Ticket.

(15) Season tickets and permits

- (i) The owner of a vehicle may on application to the Council, purchase a season ticket for use in a specified/designated parking place in respect of that vehicle for a charge as specified in the Schedule and that season ticket shall be valid in such parking places as are specified thereon during the period for which it is issued under terms and conditions determined by the Council.
- (ii) Season tickets or Contract Permits for certain parking places may be issued at the discretion of the Council's Strategic Director in accordance with Paragraph (15)(i) of this Article.
- (iii) The owner of a vehicle resident within the Borough who occupies a property without adequate off-street parking facilities may, on application to the Council, purchase an "off-peak" residents' season ticket for use between the hours of 8 a.m. and 9.30 a.m. and 4.30 p.m. and 6.30 p.m. on Mondays to Fridays inclusive and all day on Saturdays in car parks as specified in the Schedule.
- (iv) Any season ticket, contract permit and/or parking permit issued in accordance with Paragraphs (15)(i), (15)(ii) and (15)(iii) of this Article shall be displayed in a conspicuous position in the front windscreen or windshield or at the front of the driving compartment of the vehicle in respect of which it is issued such that the season ticket or permit serial number and car

registration number (if printed thereon) are clearly visible from outside of the vehicle and shall not be removed until the vehicle is removed from this parking place. It shall be displayed for the whole time that the vehicle is left in the parking place.

CONTRAVENTION AND PENALTY CHARGES

Article No.

13. (1) If a vehicle is left in a parking place referred to in the Schedule without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge shall be payable.
- (2) In the case of a vehicle in respect of which the penalty charge may have been incurred, it shall be the duty of the Civil Enforcement Officer to attach to the vehicle in a conspicuous position a Penalty Charge Notice which shall include the information required by the 2004 Act:
- (3) A penalty charge Notice fixed to a vehicle in accordance with the preceding Article shall not be removed or interfered with except by or under the authority of:
- (i) the owner, or person in charge of, the vehicle;
 - (ii) the Authority for the place in which the vehicle in question was found

PAYMENT OF PENALTY CHARGES

Article No.

14. Payment of a Penalty Charge of the standard amount shown in Part IV of the Schedule shall be made to Waverley Borough Council as provided below by not later than 4 p.m. on the twenty eighth day following the day on which the penalty charge was incurred or where payment is sent by post, shall be sent so as to reach the Council not later than the said twenty eight days, provided that if the said twenty eighth day falls upon a day when the Council Offices are closed to the public, the period within which payment of the penalty charge shall be made to the Council shall be extended until 4 p.m. on the next full day on which the Council Offices are open.

The manner of payment shall be:-

- (a) by telephone by Credit or Debit Card (Automated 24 hour payment line); or,
- (b) by Credit or Debit Card via the Website www.waverley.gov.uk/payments.
- (c) use of the barcode provided at Pay Point retail outlets by cash or at Post Offices by cash, cheque or debit card.
- (d) by Postal Order delivered or sent by post to The Director of Finance, Waverley Borough Council, Council Offices, The Burys, Godalming, Surrey GU7 1HR;

15. Where payment of a penalty charge is received by the Council within a period of fourteen days following the day on which the penalty charge was incurred, the amount of the Penalty Charge payable will be the Reduced Amount shown in Part IV of the Schedule, provided that if the fourteenth day falls upon a day on which the said Council Offices are closed, the period for payment of the reduced sum shall be extended until 4p.m. on the next full day on which the Council Offices are open.
16. If the owner fails to pay the penalty charge by the end of the 28 day period, a Notice to Owner will be served; and if the penalty charge is then not paid within a further 28 days it may be increased by 50%.
17. Where a challenge against the issue of a penalty charge notice is made in writing and is received by the Council within fourteen days of the issue of that notice and where that notice is rejected, the payment of the Reduced Amount will be accepted where that payment is received by the Council within fourteen days following the day of notification in writing by the Council that the notice is upheld and payment is due.
18. Indications as Evidence;

The particulars given in the penalty charge Notice attached to a vehicle in accordance with this Article shall be treated as evidence in any proceedings relating to failure to pay such penalty charge.

MISCELLANEOUS PROVISIONS

Article
No.

19. Power to Move or Remove Vehicles
 - (1) If a vehicle is left in a parking place in a position other than in accordance with the provisions of Articles 3 and 4, a person authorised by the Council in that behalf may alter or cause to be altered the position of the vehicle so that its position is in accordance with the said provisions.
 - (2) If a vehicle is left in a parking place in contravention of any of the foregoing provisions of this Order, a person authorised by the Council in that behalf may remove the vehicle from that parking place or arrange for such removal.
 - (3) For the purpose of meeting the requirements of any emergency, a person authorised in that behalf by the Council or a uniformed police officer may alter or cause to be altered the position of a vehicle in a parking place or remove or arrange for the removal of the vehicle from the parking place.

- (4) Any person altering or causing the alteration of the position of a vehicle by virtue of Paragraph (1) of this Article, or removing or causing the removal of a vehicle by virtue of Paragraphs (2) or (3) of this Article, may do so by towing or driving the vehicle in such other manner as he may think reasonably necessary to enable the position of the vehicle to be altered or the vehicle to be removed.
- (5) Any person removing or arranging for the removal of a vehicle by virtue of Paragraphs (2) or (3) of this Article shall make such arrangements as they consider to be reasonably necessary for the safety of the vehicle in the place to which it is removed and the Council shall not be liable for any loss or damage caused to the vehicle or its contents as a result of its being moved within a parking place or removed from a parking place under the provisions of this Order, excepting that resulting from the negligence of the Council or its contractors.

20. The provisions of this Article shall apply to the parking place described in Column 1 of the Schedule to this Order as “South Street, Farnham”.

Between 08.00 hours and 18.30 hours on any day other than Christmas Day, any vehicle which has been removed from a parking bay in the parking place specified in this Schedule to this Order shall not again be left in the same parking place until a period of two hours has elapsed since it was so removed.

21. The provisions of this Article shall apply to the parking places described in Column 1 of the Schedule to this Order as “Council Offices, Godalming”.

Between 08.00 hours and 18.30 hours on the days of Monday to Friday inclusive, excluding Christmas Day, no vehicle may be left in the parking place unless it displays a valid Staff Parking Permit, Member Parking Permit or a Visitors Permit issued by the Council.

22. The provisions of this Article shall apply to the parking place described in Column 1 of the Schedule to this Order as “Woolsack Way, Godalming”.

Between 08.00 hours and 18.30 hours on the days of Monday to Friday inclusive excluding Christmas Day, no vehicle may be left in the parking place unless it displays a valid Parking Permit.

23. The provisions of this Article shall apply to the parking places described in Column 1 of the Schedule to this Order as “Weydown Road, Haslemere”, ‘Tanners Lane’ “Meadow, Farncombe” and “North Street, Farncombe”.

The maximum period for which vehicles may wait in these parking places shall be seven days provided a parking ticket valid for the period/waiting is displayed at all times in accordance with Article 12 of this Order.

24. The provisions of this Article shall apply to the parking places described in

Column 1 of the Schedule to this Order as “Meadrow, Farncombe”, “Coach and Lorry Park”.

The class or classes of vehicles authorised to use that part of the parking place so delineated shall include Goods Vehicles, Heavy Goods Vehicles, Coaches and other public service vehicles.

All other provisions of the Order shall apply to that parking place.

REVOCATION

25. The Waverley Borough Council (Off-Street Parking Places) Order 2014 (as amended) is hereby revoked.

The Common Seal of the Borough)
Council of Waverley was here unto)
affixed in the presence of)

Authorised Officer

THE WAVERLEY BOROUGH COUNCIL
(OFF-STREET PARKING PLACES) ORDER 2017

SCHEDULE

The following is a list of the classes of vehicles permitted to wait in the parking places named in this schedule.

- (i) Motor cars within the provisions of Section 136(2) of the Act of 1984
- (ii) Motorcycles as defined in Section 136(4) of the Act of 1984
- (iii) Motor vehicles constructed or adapted for use for the conveyance of goods
- (iv) Invalid carriages within the provisions of Section 136(5) of the Act of 1984
- (v) Disabled persons' vehicles

SCHEDULE (PART I)

Location of Parking Place	Maximum wait	Charging Period	Charging Days	Scale of Charges
<u>GODALMING</u>				
1. Crown Court	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
2. South Street	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges.
3. Mint Street	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges.
4. Mill Lane	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. See Schedule of charges.
5. Council Offices (All spaces, - Designated 'staff' spaces)	24 hours	8.00am - 6.30pm	Saturday only	
6. Queen Street	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season Ticket</u> See Schedule of charges.

7. Croft Road	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
8. Meadow	7 days	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
9. North Street	7 days	8.00am - 6.30pm	Monday to Friday Saturday Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
10. Station Lane, Milford	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season Ticket</u> See Schedule of charges.
11. Godalming Leisure Centre	24 hours		Monday to Sunday	<u>Special</u> £86.00 per annum No charge
<u>FARNHAM</u>				
12. Central	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges.
13. South Street	Max stay 4 hour. No return within 2 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges.
14. Lower Hart	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges.
15. Upper Hart	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
16. Dogflud	24 hours	8.00am - 6.30pm	Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.

17. Waggon Yard	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
18. St James	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
19. Riverside 1	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
20. Riverside 2 & Riverside 3	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges. See Schedule of charges.
21. Farnham Leisure Centre	24 hours	8.00am 6.30pm	- Monday to Saturday	
HASLEMERE				
22. High Street	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges.
23. Chestnut Avenue	24 hours	8.00am 6.30pm	- Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
24. Weydown Road	7 days	8.00am 6.30pm	- Monday to Friday Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
25. Tanners Lane	7 days	8.00am 6.30pm	Monday to Saturday - Monday to Saturday	See Schedule of charges. <u>Season ticket</u> See Schedule of charges.
26. Wey Hill (Long Stay)	24 hours		Monday to Sunday	No charge

27 Wey Hill (Short Stay)

Maximum Stay 4 hours No charge

28. Beacon Hill, Hindhead 24 hours Monday to Sunday No charge

29. Heather Way, Hindhead 24 hours Monday to Sunday No charge

CRANLEIGH

30. Lucks Green 24 hours Monday to Saturday No charge

31. Village Way 24 hours 8.00am - 6.30pm Monday to Saturday See Schedule of charges. Season ticket See Schedule of charges.

32. Stocklund Square 24 hours 8.00am - 6.30pm Monday to Saturday See Schedule of charges. Season ticket See Schedule of charges.

BRAMLEY

33. Library Max stay 2 hours,- no return within 2 hours 8:00am- 6:30pm Monday to Sunday No charge

34 Bramley car park 24 hours Monday to Sunday No charge

PART II – COMMERCIAL VEHICLES PARKING

35.Meadrow, Farncomt coach and lorry park (goods vehicles, heavy Goods vehicles, coaches and public service vehicles) 24 hours Weekdays- After 6:30pm until 8am; Weekends- anytime Monday to Saturday See Schedule of charges.

PART II – PERMIT / CONTRACT PARKING AND BLUE BADGE

**RESIDENTS' OFF-PEAK
PARKING PERMIT**

As specified in Article 12 (15)(iii) of the Order. Available in the following car parks:-
Chestnut Avenue
Croft Road
Crown Court
Dogflud Central
High Street
Meadrow
North Street
Queen Street
Riverside 1
Riverside 2
St James
Station Lane
Stocklund Square
Village Way
Tanners Lane
Weydown Road
Upper Hart
Waggon Yard

8.00 am - 9.30 am
4.30 pm – 6.30 pm
(weekdays) 8.00 am -
6.30 pm(Saturdays)

See Schedule of charges.

CONTRACT PARKING

FARNHAM

36.Upper Hart	24 hours	Monday to Saturday	See Schedule of charges.
37.LocalityOffice (rear of)	24 hours	Monday to Saturday	See Schedule of charges.

GODALMING

38.Council Offices Car Park (The Burys) - designated Council staff parking bays	5 days	Monday to Friday	In accordance with conditions of use of staff parking permit
39.Woolsack Way - designated Council staff car park	5 days	Monday to Friday	In accordance with conditions of use of staff parking permit

BLUE BADGE USE

In a bay reserved for blue badge holders.	Max stay 3 hours		See Schedule of charges.
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CASHLESS PREPAYMENT ALL CHARGED FOR CAR PARKS	All days and times		Charge per transaction – 19p Charge per text /SMS 10p
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PART 3- SCHEDULE OF CHARGES

Location and Car Park	Charging Days	Season Tickets			Resident Permits		Contract Permits	
		1 Month	6 Months	Annual	6 Months	Annual	6 Months	Annual
Godalming								
Crown Court	Mon - Sat	£111.00	£639.00	£1,161.00	£269.00	£148.00	N/A	N/A
South Street	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mint Street	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mill Lane	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Council Offices	Saturday only	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Queen Street	Mon - Sat	£111.00	£639.00	£1,161.00	£269.00	£148.00	N/A	N/A
Croft Road	Mon - Sat	£100.00	£572.00	£1,041.00	£269.00	£148.00	N/A	N/A
Meadow	Mon - Sat	£33.00	£191.00	£347.00	£269.00	£148.00	N/A	N/A
North Street	Mon to Fri	£89.00	£508.00	£925.00	£269.00	£148.00	N/A	N/A
North Street	Saturday	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Station Lane, Milford *	Mon - Sat	£33.00	£191.00	£347.00	£269.00	£148.00	N/A	N/A
Farnham								
Central	Mon - Sat	N/A	N/A	N/A	£269.00	£148.00	N/A	N/A
South Street	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Lower Hart	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Upper Hart	Mon - Sat	£100.00	£572.00	£1,041.00	£269.00	£148.00	£630.00	£1,145.00
Farnham Locality Office	Mon - Sat	N/A	N/A	N/A	N/A	N/A	£630.00	£1,145.00
Dogflud	Mon - Sat	£100.00	£572.00	£1,041.00	£269.00	£148.00	N/A	N/A
Waggon Yard	Mon - Sat	£111.00	£639.00	£1,161.00	£269.00	£148.00	N/A	N/A
St James	Mon - Sat	£77.00	£445.00	£809.00	£269.00	£148.00	N/A	N/A
Riverside 1	Mon - Sat	£67.00	£382.00	£693.00	£269.00	£148.00	N/A	N/A
Riverside 2	Mon - Sat	£67.00	£382.00	£693.00	£269.00	£148.00	N/A	N/A
Riverside 3	Mon - Sat	£67.00	£382.00	£693.00	£269.00	£148.00	N/A	N/A
Farnham Leisure Centre	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Haslemere							N/A	N/A
High Street	Mon - Sat	N/A	N/A	N/A	£269.00	£148.00	N/A	N/A
Chestnut Avenue	Mon - Sat	£100.00	£572.00	£1,041.00	£269.00	£148.00	N/A	N/A
Weydown Road	Mon to Fri	£89.00	£508.00	£925.00	£269.00	£148.00	N/A	N/A
Weydown Road	Saturday	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Tanners Lane	Mon - Sat	£77.00	£445.00	£809.00	£269.00	£148.00	N/A	N/A
Cranleigh							N/A	N/A
Village Way	Mon - Sat	£77.00	£445.00	£809.00	£269.00	£148.00	N/A	N/A
Stocklund Square	Mon - Sat	£100.00	£572.00	£1,041.00	£269.00	£148.00	N/A	N/A

Location and Car Park	Charging Days	Tariff											
		1hr	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs	9hrs	10hrs	10½ hrs	
Godalming													
Crown Court	Mon - Sat	£0.70	£1.40	£2.00	£2.70	£3.80	£4.90	£6.00	£7.00	£8.00	£9.00	£9.50	
South Street	Mon - Sat	£0.90	£1.80	£3.30	£4.40	£6.60	£8.80	£11.00	£13.20	£15.40	£17.60	£18.70	
Mint Street	Mon - Sat	£0.90	£1.80	£3.30	£4.40	£6.60	£8.80	£11.00	£13.20	£15.40	£17.60	£18.70	
Mill Lane	Mon - Sat	£0.90	£1.80	£3.10	£4.20	£5.30	£6.40	£7.50	£8.60	£9.70	£10.80	£11.40	
Council Offices	Saturday only	£0.60	£1.00	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	
Queen Street	Mon - Sat	£0.70	£1.40	£2.00	£2.70	£3.30	£4.00	£4.60	£5.30	£6.00	£6.60	£6.90	
Croft Road	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.80	£5.40	£6.00	£6.30	
Meadow	Mon - Sat	£0.60	£0.60	£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	
North Street	Mon to Fri	£0.60	£1.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	
North Street	Saturday	£0.60	£1.00	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	
Station Lane, Milford *	Mon - Sat	£0.10	£0.10	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	
Farnham													
Central	Mon - Sat	£0.90	£1.80	£3.10	£4.20	£5.30	£6.40	£7.50	£8.60	£9.70	£10.80	£11.40	
South Street	Mon - Sat	£0.70	£1.40	£2.00	£2.70	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Lower Hart	Mon - Sat	£0.90	£1.80	£3.30	£4.40	£6.60	£8.80	£11.00	£13.20	£15.40	£17.60	£18.70	
Upper Hart	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.80	£5.40	£6.00	£6.30	
Farnham Locality Office	Mon - Sat	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Dogflud	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.80	£5.40	£6.00	£6.30	
Waggon Yard	Mon - Sat	£0.70	£1.40	£2.00	£2.70	£3.30	£4.00	£4.60	£5.30	£6.00	£6.60	£6.90	
St James	Mon - Sat	£0.70	£1.00	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	
Riverside 1	Mon - Sat	£0.70	£1.00	£3.50	£3.50	£3.50	£4.00	£4.00	£4.00	£4.00	£4.00	£4.00	
Riverside 2	Mon - Sat	£0.70	£1.00	£3.50	£3.50	£3.50	£4.00	£4.00	£4.00	£4.00	£4.00	£4.00	
Riverside 3	Mon - Sat	£0.70	£1.00	£3.50	£3.50	£3.50	£4.00	£4.00	£4.00	£4.00	£4.00	£4.00	
Farnham Leisure Centre	Mon - Sat	£0.70	£0.70	£1.70	£3.30	£4.40	£6.60	£8.80	£11.00	£13.20	£15.40	£16.50	
Haslemere													
High Street	Mon - Sat	£0.90	£1.80	£3.10	£4.20	£5.30	£6.40	£7.50	£8.60	£9.70	£10.80	£11.40	
Chestnut Avenue	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.80	£5.40	£6.00	£6.30	
Weydown Road	Mon to Fri	£0.60	£1.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	
Weydown Road	Saturday	£0.60	£1.00	£3.00	£3.00	£3.00	£3.00	£3.00	£3.00	£3.00	£3.00	£3.00	
Tanners Lane	Mon - Sat	£0.60	£1.00	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	£4.20	
Cranleigh													
Village Way	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.20	£4.20	£4.20	£4.20	

PART IV – PENALTY CHARGES

Contravention number and description	Penalty Charge	Reduced amount if paid within 14 days of issue	Charge Certificate	Traffic Enforcement Centre Registration Fee
74 Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited	£70	£35	£105	£8.00
80 Parked for longer than the maximum period permitted	£50	£25	£75	£8.00
81 Parked in a restricted area of the car park	£70	£35	£105	£8.00
82 Parked after the expiry of paid for time	£50	£25	£75	£8.00
83 Parked in a car park without clearly displaying a valid pay and display ticket or voucher or parking clock	£50	£25	£75	£8.00
85 Parked in permit bay without clearly displaying a valid permit	£70	£35	£105	£8.00
86 Parked beyond the bay markings	£50	£25	£75	£8.00
87 Parked in a designated disabled person's parking space without displaying a valid disabled persons badge in the prescribed manner.	£70	£35	£105	£8.00
89 Vehicle parked exceeds maximum weight or height or length permitted in the area	£70	£35	£105	£8.00
91 Parked in a car park or area not designated for that class of vehicle	£70	£35	£105	£8.00
92 Parked causing an obstruction	£70	£35	£105	£8.00

95	Parked in a parking place for a purpose other than the designated purpose for the parking place	£50	£25	£75	£8.00
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Paul Wenham
Executive Director

Waverley Borough Council,
Council Offices,
The Burys,
Godalming,
Surrey
GU7 1HR