

# APPENDIX E

## WAVERLEY BOROUGH COUNCIL

### ENVIRONMENT & LEISURE OVERVIEW AND SCRUTINY COMMITTEE 12 JANUARY 2010

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**Title:**

**WAVERLEY COMMUNITY PARTNERSHIP – APPLICATIONS FOR  
REVENUE FUNDING 2010/11**

[Portfolio Holders: Cllrs Stefan Reynolds & Mike Band]

[Wards Affected: All]

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**Summary and purpose:**

The purpose of this report is to consider the applications to the Waverley Community Partnership for revenue funding in 2010/11 and to pass comments on the proposed grant levels to the Executive.

The report details the assessment of applications against the approved Waverley Community Partnership scheme criteria and provides recommendations for funding.

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**How this report relates to the Council's Corporate Priorities:**

The Waverley Community Partnership awards funding towards the running costs of organisations that provide high priority services for the benefit of Waverley residents, in partnership with the Council. The services that the partner organisations deliver cut across all corporate objectives and could fall in any of the 5 priority areas. In addition the Council made a specific commitment in the Corporate Plan to work with the voluntary sector organisations that Waverley supports to ensure that from April 2008, there is a year-on-year increase in the number of people assisted by these services.

**Equality and Diversity Implications:**

The organisations that Waverley supports under the Waverley Community Partnership provide access to key services in the borough which benefit a wide range of users including the most vulnerable and disadvantaged. Applicants to the scheme are required, where applicable, to have appropriate & up-to-date policies including equality & diversity, child protection etc.

**Resource and legal implications:**

At its meeting on 29 September 2009, the Executive agreed to open the 2010/11 funding round of the Waverley Community Partnership. Given the Council's current pressures on its budget, the Executive agreed that existing

partner organisations should be notified that the overall revenue grants pot would not be increased in 2010/11 from the current year's level of £638,926 and that there was the potential of grant reductions to individual organisations in future years. A table detailing the grants requested by each organisation for 2010/11 and grant awards in the previous 2 years is detailed in [Annexe 1](#). Following initial officer recommendations a moderation panel, chaired by the Portfolio Holder for Partnerships, has made recommendations on levels of funding within the current year's budget of £628,926.

Information on other discretionary financial support that Waverley provided to the partner organisations in 2009/10 is detailed in [Annexe 2](#).

In addition, at its meeting on 29 September 2009, for budget planning purposes, the Executive agreed that the total amount of money that Waverley contributes to the Waverley Voluntary Grants Partnership (WVGP) for 2010/11 should be frozen at the 2009/10 level, £54,000. The budget also includes an annual revenue contribution of £4,000 to help facilitate the approved allocation of grants from the WVGP. A separate report detailing the grant awards to each organisation for 2010/11 will be made to the Executive at its February 2010 meeting.

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## 1. **Background**

- 1.1 The principle aim of the Waverley Community Partnership is to 'provide financial support for the on-going revenue costs of voluntary and charitable organisations that are delivering high priority service for the benefit of Waverley residents in partnership with the Council'. A copy of the criteria for the scheme is provided in [Annexe 3](#).

## 2. **Applications**

- 2.2 A total of 28 applications to the Waverley Community Partnership have been received, with 2 from new applicants. The total level of funding requested by the organisations for 2010/11 is £736,281 and [Annexe 1](#) details all the applications received and the level of grants requested.

## 3. **The Assessment Process**

- 3.1 Each application has been assessed against the Waverley Community Partnership grant eligibility and criteria by the relevant 'link officer' within each service area. The application form asks organisations to explain how their services fit into the Council's priorities and this was also taken into account. In addition, a financial assessment of each organisation's annual accounts has been undertaken to identify any changes/concerns in the financial position of partner organisations. Members are encouraged to read the application documentation from each organisation and should contact the Grants Officer for copies. Should Members require further information on each organisation they are advised to contact the appropriate link officer, detailed in [Annexe 1](#).

- 3.2 Link officers assessed applications against 6 criteria which gave a scoring out of 30 and recommended the level of grant that should be awarded. A copy of the assessment pro forma is provided in Annexe 4.
- 3.3 A moderation panel, made up of the Portfolio Holder for Partnerships and the link officers, met to discuss initial suggested grant levels and made recommendations on levels of funding ahead of the Overview & Scrutiny consideration taking into account:
- The overall budget
  - The outcomes of the recent Participatory Budgeting exercise
  - Previous and current financial support provided to organisations by the Council
  - The degree of priority of services that organisations provide.
- 3.4 Annexe 1 shows notes on the reasons for the recommended grant levels for some organisations that are considered particularly relevant.
- 3.5 To help the panel in their consideration of grant levels, they were provided with a summary evaluation for each application and a copy for each organisation is included at Annexe 5. Each summary shows the key purposes for the requested grant, which was detailed in the organisation's grant application, the key financial information taken from the organisation's accounts and the Waverley link officer's grant recommendation justification.

#### **4. Three-Year Intention-to-Fund Agreements**

- 4.1 The Council agreed the principle of three-year intention-to-fund agreements for larger partner organisations with approved grants of £10,000 and above. The current agreement provides one year approved funding for 2008/09 with two further years intention-to-fund for 2009/10 and 2010/11, dependent on sufficient budget being available and subject to an annual appraisal of the organisation's performance and an update of its financial status. In 2009/10 10 partner organisations received a grant of over £10,000.

#### **5 Partnership Agreements**

- 5.1 Once a revenue grant is approved and a grant offer made, a partnership agreement is prepared by each organisation and the relevant Waverley service officer, who forms the key link officer during the funding period. The partnership agreement details the key outputs and achievements for the year and is signed by both parties. The partnership agreement enables service officers to monitor each organisation's performance against stated outcomes. In 2010/11, particular emphasis will be placed on the Council's requirement for publicity and visible evidence of Waverley's funding and on the need for the organisation to monitor and report on performance. Reports were made to the November meeting of

the Overview & Scrutiny Committee on partner organisations' performance in the first half of the year.

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### **Recommendation**

That the Environment & Leisure Overview and Scrutiny Committee consider the applications for Waverley Community Partnership Funding in 2010/11 under the remit of this Committee's and, taking account of the moderation panel's recommendations, Members pass their observations to the Executive.

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### **Background Papers (DoF)**

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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