

To: All Members and Substitute
Members of the Corporate
Overview and Scrutiny Committee
(Other Members for Information)

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Date: 8 January 2010

Membership of the Corporate Overview and Scrutiny Committee

Cllr Ken Reed (Chairman)	Cllr Peter Martin
Cllr Bryn Morgan (Vice-Chairman)	Cllr Tom Martin
Cllr Mrs Gillian Beel	Cllr Stephen Mulliner
Cllr Brian Ellis	Cllr David Munro
Cllr Jim Edwards	Cllr Steven Renshaw
Cllr Mrs Mary Foryszewski	Cllr Ms Jane Thomson
Cllr Bob Frost	Cllr John Ward
Cllr Peter Isherwood	Cllr Mrs Liz Wheatley
Cllr Alan Lovell	

Substitutes

<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Independent</u>
Cllr Ross Welland	Cllr Mrs Celia Savage	Cllr Victor Duckett
Cllr Julian Hubble		
Cllr Stuart Connolly		
Cllr Mrs Patricia Ellis		

Dear Councillor

A meeting of the CORPORATE OVERVIEW AND SCRUTINY COMMITTEE will be held as follows:-

DATE: MONDAY, 18 JANUARY 2010
TIME: 7.00 p.m.
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE
BURYSGODALMING

The Agenda for the meeting is set out below.

Yours Sincerely

MARY ORTON
Chief Executive

**This meeting will be webcast and can be viewed by visiting
<http://www.waverley.ukcouncil.net>**

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NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

The meeting will be preceded by informal public questions from 7.00 p.m. (for a maximum of 15 minutes) and if no members of the public are present to ask questions at 7.00 p.m. then the Committee meeting will start immediately.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 16 November (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and to report any substitutions.

3. **DISCLOSURE OF INTERESTS**

To receive from Members declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public of which notice has been duly given in accordance with Procedure Rule 10.

FORWARD WORK PROGRAMME

5. **EXECUTIVE FORWARD PROGRAMME**

[Wards Affected: N/A]

To receive, for information, the forward programme of key decisions considered by the Executive at its meeting on 5 January 2010, attached as Appendix A, and to identify any issues on which the Committee would wish to comment.

Recommendation

To note the Executive Forward Programme of key decisions, and make comments where relevant.

6. COMMITTEE WORK PROGRAMME

6.1 Unit Costs and Service Comparison

At its meeting on 16 November 2009, the Committee received a report that aimed to build on existing work and develop the comparison of services and unit costs with other organisations to support the identification of further opportunities for service improvements and efficiencies.

The Committee resolved that the review be undertaken in accordance with the proposals and timetable set out in the report. This provided for a report on unit costs and, where possible, activity/performance comparisons for services to the meeting of the Committee in May 2010.

BUDGET ITEMS

7. GENERAL FUND BUDGET 2010/2011

[Executive Portfolio Holder for Finance : Cllr M H W Band]
[Wards affected :All]

The report at Appendix B updates the Committee on the latest position regarding the draft General Fund Budget for 2010/11 and contains the information reported to the Executive on 1st December and 5th January. The Star Chamber has formulated proposals for reducing the Budget shortfall. These proposals are included within this report and the Committee is invited to make any observations concerning the services within its remit (highlighted on Annexe 1).

The Executive will give final consideration to the Budget on 2nd February 2010, including the comments reported from the Overview and Scrutiny Committees, before making recommendations to Council on 16th February 2010.

The purpose of this report is to seek the Committee's views on the draft Revenue Estimates, including the Star Chamber proposals, for the services within its remit.

Recommendation

It is recommended that the Committee gives consideration to the following areas and notes these or passes observations to the Executive:

- 1. the detailed General Fund Budget papers for 2010/2011 at Annexes 4,5,6,7, 8 and 9;**
- 2. the list of Growth Items at Annexe 1 for services within its remit; and**
- 3. the list of Budget reductions, as suggested by the Star Chamber, at Annexe 1, for services within its remit.**

8. DRAFT CAPITAL PROGRAMME 2010/2011

[Executive Portfolio Holder for Finance : Cllr M H W Band]
[Wards affected :All]

The report at Appendix C puts forward proposals for the draft 2010/2011 Capital Programme in respect of the General Fund services for consideration by the Overview and Scrutiny committees during January. Observations will be reported to the Executive on 2nd February, with final approval of the Capital Programme being determined by Council on 16th February.

Recommendation

It is recommended that the Committee notes the report and informs the Executive of its views on the draft Capital Programme for the services within its remit and in particular whether it feels specific schemes should receive a lower priority, should it be necessary to reduce the Programme.

OVERVIEW AND SCRUTINY ITEMS

9. REVIEW OF EQUALITY AND DIVERSITY MATTERS

[Portfolio Holder: Cllr Richard Gates]
[Wards affected:All]

The report at Appendix D reviews the work of the Council in the last year on equality and diversity matters, explores the challenge role of Members on these issues and seeks Members' endorsement of Corporate Equality and Diversity aims.

Recommendation

The Committee recommends that

- 1. the equality and diversity objectives are incorporated within Waverley's corporate objectives, and**
- 2. members continue to undertake a role of scrutiny in the area of equalities.**

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined

by Section 1001 of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Local Government Act 1972 (to be identified, as necessary, at the meeting).

11. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Linda Redford, Democratic Services Officer, on extension 3351 or
01483 523351.**