

To: All Members and Substitute
Members of the Community
Overview and Scrutiny
Committee
(Other Members for Information)

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Date: 29 October 2009

Membership of the Community Overview and Scrutiny Committee

Cllr Victor Duckett (Chairman)
Cllr Mrs Nerissa Warner-O'Neill (Vice-Chairman)
Cllr Mrs Elizabeth Cable
Cllr Mike Causey
Cllr Stuart Connolly
Cllr James Edwards
Cllr Mrs Patricia Ellis
Cllr Stephen Hill
Cllr Nicholas Holder

Cllr Julian Hubble
Cllr Simon Inchbald
Cllr Dr Nicky Lee
Cllr Stephen O'Grady
Cllr Mrs Celia Savage
Cllr Ross Welland
Cllr Mrs Liz Wheatley
Cllr Andrew Wilson

Substitutes

Conservative
Cllr Mrs Gillian Beel
Cllr Ms Jane Thomson
Cllr Bryn Morgan

Liberal Democrat
Cllr John Savage

Independent
Cllr Mrs Diane James

Co-opted Members

Mr Brian Ekins
Mrs Jane Rawlings

Dear Councillor

A meeting of the COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE will be held as follows:-

DATE: MONDAY 9 NOVEMBER 2009

TIME: 7.00 P.M.

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely
MARY ORTON
Chief Executive

This meeting will be web cast and can be viewed by visiting
<http://www.waverley.ukcouncil.net/>

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NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

The meeting will be preceded by informal public questions from 7pm (For a maximum of 15minutes) and if no members of the public are present to ask questions at 7pm then the Committee meeting will start immediately.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 7 September 2009 (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and to report any substitutions.

3. **DISCLOSURE OF INTERESTS**

To receive from Members declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public of which notice has been duly given in accordance with Procedure Rule 10.

FORWARD WORK PROGRAMME

5. **EXECUTIVE FORWARD PROGRAMME**

[page 9]
[Wards Affected: ALL]

To receive, for information, the forward programme of key decisions considered by the Executive at its meeting on 3 November 2009, attached as Appendix A and to identify any issues on which the Committee would wish to comment.

Recommendation

To note the Executive Forward Programme of key decisions, and make comments where relevant.

6. COMMITTEE WORK PROGRAMME

[page 13]
[Wards Affected: ALL]

To receive for information a copy of the Committee Work Programme at Appendix B.

Recommendation

To note the Committee's work programme and make comments where relevant.

7. ENERGY EFFICIENCY, CLIMATE CHANGE & HOUSING STOCK IMPROVEMENTS

[page 15]
[Wards Affected: ALL]

The report at Appendix C raises awareness about what the landlord service is doing in respect of climate change and energy efficiency and the difference we are making as a landlord. The Annexe to the report provides a summary statement of what actions the Council, as a landlord, has taken over recent years to improve energy efficiency – thus reducing the cost of fuel consumption to tenants; saving energy and contributing towards climate change issues.

Recommendation

It is recommended that the work on Energy Efficiency, undertaken by the Council's landlord service, be welcomed and noted.

8. AFFORDABLE HOUSING PROGRAMME IN WAVERLEY

[page 25]
[Wards Affected: ALL]

To receive a report at Appendix D as part of the Committee's overview and monitoring role.

Recommendation

It is recommended that the report be noted.

9. IN-DEPTH REVIEW OF WAVERLEY'S DECENT HOMES

[page 35]
[Wards Affected: ALL]

To receive an update at Appendix E to the membership and terms of reference for the Decent Homes Task Group which met on 26 October 2009.

Recommendation

It is recommended that the Committee

1. **agree the membership of the Decent Homes Task and Finish Group for this Council year; and**
2. **agree the updated terms of reference for this Group**

10. IN-DEPTH REVIEW: WORKING WITH THE VOLUNTARY SECTOR – SCOPING REPORT

[page 37]
[Wards Affected: ALL]

At its meeting in June, the Committee agreed to undertake an in-depth review of the Council's approach to working with and funding the voluntary sector. The purpose of this report is to establish the parameters and timetable for the review. To receive a scoping report at Appendix F.

Recommendation

It is recommended that:

1. **The Committee considers the scope of the in-depth review of the Council's approach to working with and funding the voluntary sector, and agrees the key questions to be addressed by the review.**
2. **A Task and Finish Group be established to undertake the detailed work and gathering of evidence required for the review.**
3. **The review be conducted in accordance with the outline timetable set out in the scoping report.**

MONITORING REPORTS

11. WAVERLEY COMMUNITY PARTNERSHIP 2009/10 INTERIM PERFORMANCE MONITORING REPORT

[page 43]
[Wards Affected: ALL]

In February 2009 26 partner organisations were awarded funding from the Waverley Community Partnership towards their ongoing running costs for the financial year 1 April 2009 to 31 March 2010. As part of the funding partnership, organisations were asked to provide information on their performance over the six month period from 1 April 2009 to 30 September 2009. The information will be used as part of the scheme's monitoring process and as part of the assessment for the 2010/11 funding round which opened on 30 September 2009. To receive a report at Appendix G.

Recommendation

1. **It is recommended that the Community Overview and Scrutiny**

Committee notes the performance of each of the organisations under the remit of this committee and funded by the Waverley Community Partnership in the first six months of 2009/10 and make observations to officers ahead of the assessment of 2010/11 applications.

12. REVIEW OF THE COMMUNITY SUPPORTING PEOPLE

[Wards Affected: ALL]

A short presentation will be made by John Swanton.

13. IMPLEMENTATION OF NEW POWERS FOR OVERVIEW AND SCRUTINY COMMITTEES

[page 49]

[Wards Affected: ALL]

At its meeting in June this year the Committee received a report on recent changes in legislation that provide new powers for overview and scrutiny committees. The report at Appendix H – which is being presented to the Council's other two overview and scrutiny committees – provides Members with further information on these new powers, both in relation to the scrutiny of the Surrey Local Area Agreement and the scrutiny of the work of Waverley's Crime and Reduction Partnership. The report also updates members on work that is currently being undertaken by the Surrey Overview and Scrutiny Officers Group to develop a framework for local authorities in Surrey to work together to carry out scrutiny of these and other strategic and county-wide issues of common concern.

Recommendation

It is recommended that the Committee:

- 1. Notes the information provided on the implementation of the new powers for overview and scrutiny committees.**
 - 2. Considers how best to incorporate the scrutiny of community safety matters in its work programme and how the police authority should be represented on the Committee**
 - 3. Considers whether it wishes to pass any observations to the Executive regarding the proposed framework for collaborative scrutiny working between local authorities in Surrey.**
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PERFORMANCE MANAGEMENT

14. **PERFORMANCE MANAGEMENT REPORT, QUARTER 2 (JUL-SEPT) 2009/10**

[page 65]

[Wards Affected: All]

Waverley's Performance Management Framework (PMF) contains a number of National Indicators (NI) and locally defined indicators that assist Members and officers in identifying current improvement priorities, and progress against the objectives set out in the Council's Corporate Plan.

The indicators in Waverley's PMF are reviewed quarterly by the Executive. This report at Appendix I details performance, at Annexe 1, for the second three-month period of 2009/10 those indicators within the remit of the Community Overview & Scrutiny Committee.

The Performance Sub Committee is due to meet before the main Committee and its comments and observations will be attached at Annexe 2 (to follow) for the Committee to consider and submit to the Executive.

Recommendation

It is recommended that the Community O & S Committee:

- i) **Considers the performance figures for quarter 2 as set out in Annexe 1, and the observations of the Performance Sub-Committee as set out in Annexe 2, and forwards these to the Executive.**

15. **SOCIAL INCLUSION STRATEGY 2008 – PROGRESS AND ACTION PLAN INCLUDING FINANCIAL INCLUSION APPROACH**

[page 75]

[Wards Affected: All]

The Council adopted a Social Inclusion Strategy in July 2008. The Strategy had been refreshed following work undertaken by a number of officers and a range of partners and other outside organisations whose work impacts on or is affected by Waverley's approach to social inclusion in the community. To receive for information a copy of the progress report at Appendix J.

Recommendation

The Community Overview and Scrutiny Committee are requested to

1. **note progress made against the Social Inclusion Strategy Action Plan attached at Annexe 1 and submit any comments to the Executive; and**

2. consider the draft Financial Inclusion Approach and Action Plan at Annexe 2 and recommend to the Executive that this is adopted as an essential component of the Social Inclusion Strategy.

16. RENT ARREARS MONITORING REPORT

[page 103]
[Wards Affected: N/A]

To receive the monitoring report at Appendix K.

Recommendation

1. It is recommended that the report be noted.

17. PROGRESS ON AUDIT COMMISSION'S RECOMMENDATIONS

[page105]
[Wards Affected: N/A]

The report at Appendix L provides members with a nine-month update of the work completed by the housing staff following the Audit Commission inspection report on 15 January 2009. To identify any issues that may affect the ability to meet all the recommendations.

Recommendation

- 1. The contents of this report are noted;**
- 2. Officers are tasked to continue implementing the Audit Commission recommendations; and**
- 3. Officers are tasked to provide a twelve month review in January 2010.**

18. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate

paragraph(s) of the revised Part I of Schedule 12A to the Act (to be identified at the meeting).

19. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone Carrie Anderson,
Democratic Services Officer on extension 3226 or 01483 523226 or
carrie.anderson@waverley.gov.uk.**