

To: All Town and Parish Councils, all
Members of the Executive and
Chairmen of Waverley Overview
and Scrutiny Committees

(All other Councillors for
information)

Robin Pellow

Head of Democratic and Legal Services

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Date: 27 November 2009

Dear Councillor,

A Joint Meeting with the TOWN AND PARISH COUNCILS will be held as follows:-

DATE: MONDAY 7 DECEMBER 2009

TIME: 7.00 P.M.

VENUE: COUNCIL CHAMBER, THE BURYS, GODALMING

Committee Room 1 will be available from 6.00pm for Town & Parish representatives to meet without Waverley Borough Council representatives and officers.

Yours sincerely,

MARY ORTON

Chief Executive

*This meeting will be webcast and can be viewed by visiting
<http://www.waverley.ukcouncil.net/>

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AGENDA

1. INTRODUCTION

The Mayor, Cllr Mrs Pat Frost to welcome Town and Parish Council representatives to the meeting.

2. APOLOGIES

To receive apologies for absence.

3. MINUTES

To receive the minutes of the Joint Meeting of the Town and Parish Councils held on 14 September 2009 previously circulated and attached at Appendix A.

4. PRESENTATION FROM SURREY HILLS AONB

Rob Fairbanks, Surrey Hills AONB Director, to give a presentation about the new Surrey Hills AONB Management Plan.

5. ITEMS REQUESTED BY TOWN AND PARISH COUNCILS

Waverley officers will attend the meeting and respond to the following questions:

5.1 Question from Wonersh Parish Council

As a result of a recently created vehicle access through a hedge and bank onto a narrow country lane in a very rural setting within the Surrey Hills AONB, Wonersh Parish Council asked why no permission had been sought. They were surprised to learn that permission is not required if a new access is onto an unclassified highway. Have other parishes had similar experiences?

In view of the potential impact such accesses could have on the rural environment and the possible highway hazards that might arise, could the Borough review policy regarding this apparent planning problem, given its commitment to supporting Surrey Hills. This may require making representations elsewhere. Could it be incorporated in its new policy document?

5.2 Farnham Town Council have asked if Waverley would update the Towns and Parishes on the current status of the Local Development Framework and if there are any initial indications from the various consultations such as the Settlement Audit Questionnaire.

6. BUDGET OUTLOOK

The Deputy Chief Executive, Paul Wenham to give a presentation on the budget position for the next year.

7. SURREY COUNTY COUNCIL ACCESSIBILITY PROJECT

Geoffrey Delamere, Lead Manager of Strategy and Policy Projects at Surrey County Council, to give a short presentation. The presentation will highlight some of the key developments and outputs from the work on accessibility over the past few months and remaining steps to be taken as part of the accessibility project that Surrey County Council has been working on with its partners. The newsletter at Appendix B will support the presentation.

8. FEEDBACK FROM ATTENDANCE SURVEY

The Head of Democratic and Legal Services, Robin Pellow, recently sent out a short survey form to Parishes to ascertain if there are any ways in which more parishes could be encouraged to participate in the Joint Meeting and in what ways communications between the Towns and Parish Councils and Waverley Borough Council could be improved. He will give an update on progress and Councils who have not yet been able to respond are encouraged to reply before the meeting.

9. CHRISTMAS ARRANGEMENTS

Officers will provide information relating to Waste Collection, Recycling and Office opening hours over the holiday period.

10. DEVOLUTION OF ASSETS

Waverley officers will outline the latest position on the devolution of assets to Towns and Parishes

11. TOWN AND PARISH COUNCILS REGISTER OF MEMBER INTERESTS

The Monitoring Officer, Mark Hill, has asked if all Town and Parish Clerks could remind their councillors who also serve on Waverley Borough or Surrey County Councils that they should include this dual membership in their Register of Interests entry for the Town or Parish Council.

NEXT MEETING

12. The next meeting will be held on 1 March 2010.

***Mince Pies will be available in the Mayors Parlour
following the meeting***

**For further information or assistance, please telephone Carrie Anderson,
Democratic Services Officer on extension 3226 or 01483 523226 or
Carrie.anderson@waverley.gov.uk**